

PEMBROKE REGIONAL HOSPITAL

MEMO

TO: All Employees

FROM: Brent McIntyre, Vice-President, Human Resources

DATE: January 9, 2024

SUBJECT: Inclement Weather

I hope that you all had a restful break, a happy new year and are off to a positive start to 2024.

As you may be aware, the County of Renfrew is anticipating a “significant weather event”, with a potential for up to 30 cm of snow.

With that, there is an expectation that we all make every reasonable effort, consistent with personal safety, to report to work during periods of inclement weather. As every one has different commutes, driving skills, vehicles and comfort levels, we ask you to be proactive and plan ahead when inclement weather is forecasted. This may include:

- Asking a friend or co-worker for a lift
- Taking a taxi to work
- Staying at someone’s home that is closer to work
- Discussing other alternative options with your manager

Please note that you truly are an important part of the PRH team, and while your presence at work is needed, we also need you to stay safe. Please exercise extra caution when travelling in inclement weather.

If you have any questions or concerns, please reach out to your manager.